

## **Summer Camp Digital Arts Instructor**

### **Organizational Summary**

The Arvada Center for the Arts & Humanities celebrates and elevates the human condition with engaging arts, humanities, education, and entertainment that expand the cultural landscape for everyone. The Arvada Center strives to create and maintain an inclusive and welcoming environment for all artists, actors, staff, volunteers, and patrons.

### **Position Summary**

The purpose of the Summer Camp Digital Arts Instructor position is to serve as the lead instructor of digital arts summer camps (**June 2, 2025 - August 9, 2025**) on behalf of the Education division of the Arvada Center. Instructors teach weeklong half-day summer camps to students, ages 9-16 in our onsite Digital Creative Arts Lab (DCAL). Instructors are responsible for designing lesson plans and curriculum according to either proposed or pre-determined camp themes or content areas.

### **Responsibilities**

- Design and serve as lead instructor in DCAL studio space for summer digital arts camps
- Communicate with Education summer camp staff in a timely manner in the long and short range planning of camps
- Arrive 15 minutes before camp is scheduled to begin to prepare parent sign/in and camp materials
- Attend and participate in all required meetings and trainings, including professional development trainings
- Exhibit strong organization skills, reliability, and flexibility
- Ability to collaborate and effectively communicate with all levels of personnel, patrons, and general public in a cooperative and positive manner as a representative of the Arvada Center

### **Skills and Competencies**

- Must possess prior digital art teaching experience (informal or classroom) and enjoy working with children
- Applicants should be highly organized, reliable, flexible, and enthusiastic about digital art education
- A passion for creativity, ability to focus on process over product, and a strong understanding of the needs of children aged 9-16
- Basic knowledge of a variety of digital arts, teaching, and classroom management techniques
- A background check is required for all summer camp instructors

### **Compensation**

This is a part-time, varied schedule, non exempt position earning \$25.00 - \$30.00 per hour and paid sick time.

The Arvada Center for the Arts and Humanities is dedicated to the principles of equal employment opportunity in any term, condition, or privilege of employment. We do not discriminate against applicants or employees based on age, race, sex, color, religion, sexual orientation, gender identity, national origin, genetic information, disability or any other status protected by state or local law. Candidates from traditionally marginalized communities are especially encouraged to apply.

**Note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job.**

### **Application Instructions**

Please send an email with your resume and cover letter as PDF to [jobs@arvadacenter.org](mailto:jobs@arvadacenter.org) with the job title in the subject line.

Applications accepted until December 14, 2024.